JOB DESCRIPTION & PERSON SPECIFICATION

POST TITLE: Health Board Macmillan GP Facilitator
(Macmillan Framework for Cancer in Primary Care programme)

SALARY: 2 x GP sessions per week

HEALTH BOARD See NHS Jobs for specific job descriptions for each Health Board

ACCOUNTABLE TO: Clinically responsible to the identified Health Board Cancer Lead / or Health Board Director of Primary and Community Care

REPORT TO: Managerially responsible to the Health Board Macmillan GP Cancer Lead (Macmillan Framework for Cancer in Primary Care programme)

LOCATION: Peripatetic/Health Board Office/home working – to be agreed.

TERM OF POST: 3 year fixed term

KEY RELATIONSHIPS:

- Health Board Macmillan GP Cancer Lead (Framework for Cancer in Primary Care programme)
- National Macmillan GP Lead, Macmillan Framework for Cancer in Primary Care Programme Manager and Programme Team
- Macmillan Framework for Cancer Programme team, other Health Board Macmillan GP Cancer leads, Health Board Macmillan GP Facilitators and Macmillan National and Regional Nurses
- Evaluation teams (externally commissioned and Programme evaluation Steering Group)
- Macmillan GP Advisor, Wales
- Health Board Assistant Medical Director for Primary Care
- Health Board Cancer Services Lead Clinicians and Managers
- Primary Care Clinical Directors
- Cluster Leads and Cluster Networks
- Practice and Community Nurses
- Acute providers of cancer services
- Primary Care Service Managers
• Wales Cancer Network
• Macmillan Cancer Support Wales team
• Other Macmillan Professionals in Wales.
• Voluntary Sector

JOB SUMMARY

The main features of this role will involve clinical education and supporting quality improvement; helping local practices and teams to review their ways of working and consider implementing new models to improve cancer care. The role will include presenting evidence, working closely and collaboratively with local practices and clusters and will require strong facilitation and influencing skills.

It is expected that the post holder will have (or quickly develop) an understanding of emerging themes from international and national cancer research around early diagnosis; models of follow up; rehabilitation and ongoing support for cancer patients.

This post sits within the Macmillan Framework for Cancer in primary care programme (‘Programme’). The post holder will be supporting the Programme’s work streams and will become part of a wider Community of Practice and Influence in Wales. This group of GPs and nurses are working together to identify and develop models, tools and resources for primary care to manage and support cancer patients throughout Wales. The Programme has already commenced work and its completion date is mid 2020.

The post holder will be supported by the local Health Board Macmillan GP Cancer Lead for the Programme and an all Wales Programme Team.

KEY RESPONSIBILITIES

To work closely with the Health Board Macmillan GP Cancer Lead (Framework for Cancer in Primary Care programme) to develop and implement the key work streams of the Programme in the Health Board.

To work collaboratively with local practices and clusters to influence and facilitate change and service improvement in the delivery of care provided to cancer patients in primary and community settings.

• To strengthen and facilitate the educational development and skill set of primary care teams in relation to holistic cancer care and survivorship by promoting relevant courses, tools and resources.

• To provide input to existing and new educational projects to enhance primary care team’s knowledge.
- To utilise key messages arising from the Wales Cancer Patient Experience Survey to help inform dialogue about service improvements which support care for cancer patients.

- To facilitate the improvement of information for cancer patients and encourage GP Practices to promote this information to enable patients to have an improved understanding of their condition and treatment.

- To support national and local evaluation of the Programme.

- To work collaboratively with other members of the Macmillan Community of Practice and Influence including other GP Leads, GP Facilitators and Programme team across Wales.

- To occasionally deputise for the Health Board Macmillan GP Cancer Lead at meetings and events.

- To attend and actively contribute to all Wales meetings relating to the Programme and the Macmillan Community of Practice and Influence.

- To provide written reports and updates to the all Wales Programme Board when required.

- To communicate the aims and work of the Programme through meetings, conferences and other events.

- To provide professional clinical leadership and advice on relevant issues from a primary care perspective.

- To participate in various UK wide professional and educational training activities provided by Macmillan Cancer Support including learning events, workshops and conferences.
<table>
<thead>
<tr>
<th>PERSON SPECIFICATION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Qualifications and Registration</strong></td>
</tr>
<tr>
<td>Full registration and Licence to Practice with the GMC.</td>
</tr>
<tr>
<td>Registered Medical Practitioner</td>
</tr>
<tr>
<td><strong>Knowledge and Experience</strong></td>
</tr>
<tr>
<td>Understanding of Macmillan priorities for cancer within the primary care setting.</td>
</tr>
<tr>
<td><strong>Skills and ability</strong></td>
</tr>
<tr>
<td>Excellent written and verbal communication skills</td>
</tr>
<tr>
<td>Ability to influence at all levels</td>
</tr>
<tr>
<td>Ability to form effective working relationships</td>
</tr>
<tr>
<td>Credibility with peers and local primary care colleagues</td>
</tr>
<tr>
<td><strong>Other Requirements</strong></td>
</tr>
<tr>
<td>Full driving licence and access to</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>
BACKGROUND

The changing nature of cancer and the increase in the number of people surviving cancer treatment, who will need ongoing care, highlights the need to better integrate cancer care across primary and community care to enable patients to receive continuous, co-ordinated care in the community.

The Welsh Government Cancer Delivery Plan (November 2016) sets out its vision for services and outcomes for patients to match the best in Europe and emphasises a commitment to deliver the highest standard of care for everyone with cancer. It also recognises the challenges around detecting cancer earlier, delivering fast effective treatment and care, meeting the needs of people with cancer and improving cancer information.

The Macmillan Framework for Cancer in primary care is a five year programme which offers Wales an exciting opportunity to lead on an innovative and integrative approach to cancer in primary and community care. It will help health boards deliver the vision and commitment outlined in the Welsh Government’s Cancer Delivery Plan (November 2016).

The overarching strategic aim of the Macmillan Framework for Cancer in primary care programme is to support primary care professionals to diagnose, care and support people affected by cancer and to improve patient outcomes and experience by:

a) developing and supporting primary care professionals,

b) improving communication and integration of care between Primary and Secondary Care,

c) growing and developing a Community of Practice (COP) to support cancer service improvement in Wales.

The Programme aims to do this by developing clinical leadership in primary care through a Community of Practice and Influence principally through GPs, nurses and the wider community, who will work with GP Clusters, Health Boards and Velindre NHS Trust, Wales Cancer Network, Welsh Government and Macmillan Cancer Support, crucially identifying local needs for cancer patients and supporting cancer service improvements.

Health Board Macmillan GP Cancer Leads have already been recruited and are developing relationships and local projects across Wales. This local work is being shared at a national level and will help inform the second phase of the programme.
One of the outputs of the programme will be a website which will contain tools, resources and information on how primary care can manage and support people affected by cancer in their practice population.

The programme is now ready to commence the second phase of the Community of Practice and Influence and recruit Health Board Macmillan GP Facilitators across Wales.