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Public Health
Wales

Freedom of Information request to Public Health Wales

FOI Reference:	043
Date request received	14th August
Date information is due to be sent	12th September

Information requested:

- How many locations does the Trust have?
- Please confirm if the Trust is in contract for a managed print service?
- Does this include MFD's and printers?
- Please confirm contract number and dates?
- Please confirm who the contract was awarded to?
- Please confirm procurement route used?
- Please confirm name of trust employee that is responsible for the management of the printer estate for the trust.
- Please confirm if you currently reclaim the VAT on the managed service contract?
- Please confirm if you intend to go out the tender next time or call off an existing framework? If so please indicate which one?
- Please confirm if paper is included in the contract? If not please confirm the annual spend on paper per annum
- How many MFD's does the Trust have?
- What is the annual spend on MFD's – including; lease costs, consumables, costs per click and service charges
- How many printers does the Trust have?
- What is the annual spend on printers – including; lease costs, consumables, costs per click and service charges
- Please confirm the annual volumes of mono and colour prints? T
- Do you have any mobile print capabilities?
- Do you have any secure print capabilities?

Information provided for the answer:

1. How many locations does the Trust have? **53**
2. Please confirm if the Trust is in contract for a managed print service? **The Trust currently utilizes a Framework through Crown Commercial Services for our managed print services**
3. Does this include Multi Functional Devices' and printers? **Just MFD's**
4. Please confirm contract number and dates? **RM3781. Start Date is 26/10/2016, End Date is 25/10/2020**
5. Please confirm who the contract was awarded to? **There are 7 suppliers on Lot 2 for Contract RM3781 which can be utilized. These are: Canon (UK) Ltd, Capita Business Services Ltd, Konica Minolta Business Solutions' (UK) Ltd, Kyocera, RICOH UK Ltd, Specialist Computer Sentres PLC, Vision (Office Automation) Ltd, Xerox (UK) Ltd, XMA Ltd.**
6. Please confirm procurement route used? **Framework detailed in question 2**
7. Please confirm name of trust employee that is responsible for the management of the printer estate for the trust. **Scott Thomas**
8. Please confirm if you currently reclaim the VAT on the managed service contract? **Yes we do reclaim VAT on this expenditure**
9. Please confirm if you intend to go out the tender next time or call off an existing framework? If so please indicate which one? **WE plan to continue utilizing the existing Framework**
10. Please confirm if paper is included in the contract? If not please confirm the annual spend on paper per annum. **No paper is not included Approximate spend on paper 2016/2017 was £32,600 after data cleansing**
11. How many MFD's does the Trust have? **14**
12. What is the annual spend on MFD's – including; lease costs, consumables, costs per click and service charges **Annual spend on MFD's against subjective 35300 (contract: photocopying rental and charges) 2016/17 was approx £94,000**
13. **How many printers does the Trust have? IT**
14. What is the annual spend on printers – including; lease costs, consumables, costs per click and service charges **We do not hold the information on whether consumables were used on MFD's or printers.**
15. Please confirm the annual volumes of mono and colour prints? **Difficult to answer. WE currently don't hold the information for MFD's but are looking into collating this information at present. However, it is difficult to determine total volume of printing as we cannot determine use of normal printers**
16. Do you have any mobile print capabilities? **No the trust does not use them**
Do you have any secure print capabilities? **Yes as part of our QSAFE suite**

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of the decision, you should write to the Corporate Complaints Manager, Public Health Wales NHS Trust, 3, Number 2, Capital Quarter, Tyndall Street, Cardiff, CF10 4BZ.

If you are not content with the outcome of your complaint or review, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust. The Information Commissioner can be contacted at:

Information Commissioner for Wales

2nd Floor
Churchill House
Churchill Way
Cardiff
CF10 2HH

Telephone: 029 2067 8400

Email: wales@ico.org.uk