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Public Health
Wales

Freedom of Information request to Public Health Wales

FOI Reference:	FOI 381
Date request received	03 July 2020
Date information is due to be sent	31 July 2020

Information Requested:

Please could you provide the following information:

1. How many people are employed by your organisation, including full time and part time?
2. What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc)
3. How long have you been using this intranet solution?
4. When is your intranet contract up for renewal?
5. What is your annual intranet budget?
6. Do you share an intranet/IT services with other organisations, if so who?
7. Which team and/or individual(s) are responsible for managing your intranet internally?
8. Are you using the Office 365 suite? If so, which applications from the suite are in use?
9. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?
10. Is your Active Directory hosted on-premise, or in the cloud?
11. Could you provide us with a link to your Digital Workplace Strategy?

If possible, please could you present the information via a Microsoft Word or Excel document, sent to me via email.

I would appreciate it if you could confirm receipt of my request and look forward to hearing from you.

Information provided for the answer:

Thank you for your recent request for information. Below you will find the answers to your questions.

1. How many people are employed by your organisation, including full time and part time?

As at 28th July 2020 Public Health Wales (PHW) employs:
Full Time = 1,304
Part Time = 626

2. What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc)

PHW used an intranet solution developed by the NHS Wales Informatics Service (NWIS)

3. How long have you been using this intranet solution?

This intranet solution has been in use 10+ years

4. When is your intranet contract up for renewal?

There is no contract expiry

5. What is your annual intranet budget?

There is no annual intranet budget

6. Do you share an intranet/IT services with other organisations, if so who?

The intranet is used solely for PHW staff and is not shared with any other organisation

7. Which team and/or individual(s) are responsible for managing your intranet internally?

Management of the intranet sits with the Deputy Head of Communications within the PHW Communications Team

8. Are you using the Office 365 suite? If so, which applications from the suite are in use?

Office 365 is in widespread use.

Applications in use are the standard clients for Word, Excel, PowerPoint, Outlook and Teams. Pilot groups are using OneDrive, PowerBI, SharePoint and Planner.

9. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?

See Q7

10. Is your Active Directory hosted on-premise, or in the cloud?

Active directory is hosted on-premise but is replicated to Azure cloud

11. Could you provide us with a link to your Digital Workplace Strategy?

There is not a specific digital strategy but the link below sets out the PHW long term strategy and strategic plan which contains digital elements

<https://phw.nhs.wales/about-us/our-priorities/>

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of the decision, you should write to the Corporate Complaints Manager, Public Health Wales NHS Trust, 3, Number 2, Capital Quarter, Tyndall Street, Cardiff, CF10 4BZ.

If you are not content with the outcome of your complaint or review, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust. The Information Commissioner can be contacted at:

Information Commissioner for Wales

2nd Floor
Churchill House
Churchill Way
Cardiff
CF10 2HH

Telephone: 029 2067 8400

Email: wales@ico.org.uk