

Freedom of Information Request

I would like to receive electronic information on the following (from January 2010 – December 2015) under the FOI Act 2000.

Subject	FOI Applicant's Question	Public Health Wales Response
Welsh Language Translations	What is the total number of Welsh language translations (English to Welsh) requested by staff and services within your organisation and its divisions?	We do not keep a record of the number of translations requested.
	Of these, what number and percentage were for service users and operational purposes?	Most translation is undertaken to ensure that public facing materials are bilingual. We do not routinely produce bilingual materials for our workforce. We engage the services of external translators and staff who are willing and able to translate into Welsh.
	Of these, how many were outsourced to be translated?	99.9%
	Do you use the National Procurement Services Translations Framework to award work?	Yes
	What are the individual and total cost of these translations?	This information is not currently held in a central structured format. Individual budget holders translate documents as required. Public Health Wales is in the process of changing this practice so that costs will be totalled centrally
	Do you have/use own in-house translator (date of appointment and if full time/part time or sessional)?	We do not currently employ in house translators but we are currently exploring whether this would be a viable option.
	Number of other individuals or groups involved in translations?	Some employees translate documents into Welsh, but this is not a requirement of their role
	Are in house translation/others within the organisation or outsourced members of Association of Welsh Translators and Interpreters?	Some of the external translators we use are members of Association of Welsh Translators and Interpreters and are also included on the National Procurement Services Translations Framework.
Welsh Language Courses and	The number of Welsh Language Awareness courses delivered and to which faction of the	Welsh language awareness training to date comprises viewing of the NHS Wales /Welsh Government

Trainers	workforce?	Iechyd Da DVD, and the WfIS Elearning package. Of our current workforce, 725 employees (49%) have viewed these packages since 2010. Previous employees will also have viewed these packages.
	The number and level of other Welsh language courses offered and delivered and by whom?	7 Welsh Language Training Taster sessions were delivered in 2013
	The number of staff qualified (PGCE/PGCert Post Compulsory Education and Training, or other UK recognised teaching qualification) to deliver courses/training through the medium of to level 5 or above of Welsh language competencies in listening, reading and writing?	None
	The number of qualified staff actively available/engaging in courses and training through the medium of Welsh?	None
	The number of courses delivered through the medium of Welsh?	None
	The number of unqualified staff actively engaging in delivering courses and training through English or Welsh?	The Welsh Language Officer occasionally delivers Welsh language 'taster' sessions to staff who are complete beginners. She has completed the North Wales Welsh for Adults Centre's tutor training course, and is a part-time Welsh tutor in her private life.
Welsh Language Recruitment	The number and percentage of staff appointed to Welsh desirable and essential posts including their Job Titles and their levels of Welsh language competencies in listening, reading and writing skills on ESR?	Recruitment to 'Welsh Desirable' posts: All posts are advertised as 'Welsh Desirable'. Recruitment to Welsh Essential' posts: 2010-11: Information not available 2011-12: Information not available 2012-13: Information not available 2013-14: 0 2014-15: 4 – no other details available 2015-16: Information not yet available
	The number of these post subjected to Equality Impact Assessment in relation to Welsh language skills?	None of our posts are subject to an Equality Impact Assessment. We are piloting a Welsh language skills assessment tool

	Total number of staff in your organisation?	2010-11: 1176 2011-12: 1273 2012-13: 1353 2013-14: 1524 2014-15: 1475 2015-16: 1477 (as of 1/1/2016)
	The number of Executive Directors within your organisation?	<p>Membership of the Executive Team</p> <p>Chief Executive</p> <p>Deputy Chief Executive and Executive Director of Operations and Finance</p> <p>Executive Director of Public Health Services/Medical Director</p> <p>Executive Director of Quality, Nursing and Allied Health Professionals</p> <p>Executive Director of Health and Wellbeing</p> <p>The Director of Policy, Research and International Development</p> <p>Director of Workforce and Organisational Development</p> <p>Director of Quality Improvement and Patient Safety/ 1000 Lives Improvement Service</p> <p>Board Secretary</p>
	The number of Independent Board Members associated with your organisation?	Public Health Wales has 7 non executive board members including the chair
	The number of Independent Board Members and Executive Directors with level 5 skills in listening, reading and writing Welsh.	One