In regards to your request for information under the Freedom of Information Act detailed here:

**Your Question**

Please could you advise as to how much Public Health Wales spent on catering for its staff 2013 -2014 and 2015 to date. To clarify catering that is food purchased from external companies for the purpose of feeding its staff at meetings and seminars, during normal working hours.

**Our Answer**

The information you are requesting is not held in a central file or format. It is held in individual budgets and not centrally. To identify the costs as requested would require Public Health Wales to complete a search through multiple budget files. Therefore we have collated this information using information from managers, as the information is not readily accessible from the financial ledger. So the figures from 2013/14 and 2014/15 is much lower than expected. However, part of the reason for the increased costs for this year is that the a Public Health Wales training programme has commenced.

<table>
<thead>
<tr>
<th></th>
<th>TOTAL</th>
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<tbody>
<tr>
<td>2013/14 *</td>
<td>3,909</td>
</tr>
<tr>
<td>2014/15 *</td>
<td>5,851</td>
</tr>
<tr>
<td>2015/16 (to date)</td>
<td>10,346</td>
</tr>
<tr>
<td></td>
<td>20,106</td>
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</tbody>
</table>

* Limited information available for 2013/14 and 2014/15 therefore costs appear much lower.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of the decision, you should write to the Corporate Complaints Manager, Public Health Wales NHS Trust, Unit 1 Charnwood Court, Heol Billingsley, Parc Nantgarw Cardiff, CF15 7QZ.

If you are not content with the outcome of your complaint or review, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust. The Information Commissioner can be contacted at:

Information Commissioner for Wales
2nd Floor
Churchill House
Churchill Way
Kind regards

John

Ivor John Morley
Rheolwr Llyodraethu Gwybodaeth, Iechyd Cyhoeddus Cymru, Teml Heddwch ac Iechyd, Caerdydd CF10 3NW
Information Governance Manager, Public Health Wales, Temple of Peace and Health, Cardiff CF10 3NW

WHTN: 1809 5723 (direct line)
Ffôn/Tel: 029 2040 2462 (indirect)
Symudol/Mobile 07794 331580

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Mewnrwyd/Intranet: nww.publichealth.wales.nhs.uk
Twitter: @IechydCyhoeddus / @Public Health Wales
Facebook: Iechyd Cyhoeddus Cymru / Public Health Wales

Rydym yn croesawu gohebiaeth yn y Gwmraeg neu’r Saesneg
We welcome correspondance in Welsh or English

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