Thank you for your email dated 15th May 2019. I responded to you via email on 16 May 2019 with the following:

I would like to confirm with you if possible what type of information you are looking for. Public Health Wales are not responsible for any hospital rooms or theatre disinfection. These would be the responsibility of the individual hospitals. We do have microbiology labs and screening services however and I can look into responding in terms of those areas if you need that information? Or if you are also interested in the cleaning companies that we employ for our administration offices?
Please could you clarify and then I can progress your request. If you would prefer to direct your query to the various health boards then I can also assist by providing their contact information.

Your response:

Many thanks for your swift response it’s very much appreciated.

If you could answer on behalf of the microbiology and screening that would be great.

Please find below the details of cleaning methods used in the various areas where there is a potential risk of contamination.

**Breast Test Wales:**

**Cleaning methods:**

The cleanliness of the environment is the responsibility of every team member, but specific roles are assigned to ensure the effectiveness of the processes.

Procedure room cleaning includes a visual inspection and cleaning of all surfaces and equipment after each procedure using a combination of Clinell® Detergent, and Clinell® Universal wipes, as per instructions unless the equipment’s manufacturer recommends a different cleaning method, depending on the procedure being undertaken and the known infection status of the service user.

Appropriate personal protective equipment must be worn while carrying out the cleaning, e.g. non-sterile gloves and disposable apron. Scrub sinks should not be used for routine cleaning of equipment.

In between procedures, after the patient has left the room, all disposable items should be deposited into the appropriate bags, or containers, tagged and placed in the appropriate secure location [depending on site] for collection. Any equipment and surfaces must be cleaned, disinfected and allowed to dry prior to setting up for the next patient. All sharps are disposed of in yellow sharps bins, in line with trust policy.

Cleaning performed at the end of the day includes floors, surfaces, castors and wheels, cabinets, doors, door handles and kick plates. Scrub sinks, taps and the surrounding area should be cleaned with a mild abrasive cleaner. The floors should be mopped following colour coding guidance.

Weekly deep cleaning of equipment is carried out, and visual inspection of any defects.

Body fluid spills including blood should be cleaned as soon as possible using the spill kits provided, and follow the guidance displayed.

**External cleaning providers**

Llandudno – BCUHB Service Level Agreement, via Llandudno General Hospital

Wrexham – Wrexham Commercial Services
Cardiff – 1 part time cleaner employed by Public Health Wales
- A Quality Service [AQS]
Swansea – ServiceMaster Cleaning Services employed, 3 hours daily

**UVC machines for decontamination**
Breast test wales does not use UVC machines for decontamination.
All equipment used is single use and therefore does not require sterilization
Surfaces etc. are decontaminated as per instructions above

**Purchases/Rental details**
N/A

**Tender details**
N/A

Screening programmes, other than Breast Test Wales, deliver services in premises belonging to and managed by both Primary Care and Health Boards. Those locations are cleaned in accordance with their internal protocols and standards. Screening equipment owned by Public Health Wales is reusable, non-invasive equipment and as such is cleaned in accordance with the cleaning schedule and the manufacturer’s instructions (this is usually by disinfectant disposable wipe.

**Microbiology:**

**Non Laboratory areas**
All cleaning is undertaken by a designated person from the local Health Boards housekeeping department. These staff have been made aware of the requirements and risks associated with laboratories

**Laboratories**
All floor cleaning and hand washing sinks in the laboratories only is undertaken by the local Health Boards housekeeping department with the exception of CL3 facilities
All laboratory staff undertake cleaning of laboratory furniture, fittings, equipment, and CL3 as outlined in the following document available on the Microbiology Quality management system.

The over-arching document is MDHS 008 Disinfection and Spillage Policy
Each laboratory will have its own local document stating local arrangements in place.
As I advised previously, the cleaning responsibilities for other areas would lie with the respective health board where the procedure would take place (for example, Cervical Screening takes place within GP surgeries)

I have included the contact details of the individual Health Boards within NHS Wales in case you should find it helpful:

Abertawe Bro Morgannwg University Health Board

Aneurin Bevan University Health Board
http://www.wales.nhs.uk/sitesplus/866/page/39187

Betsi Cadwaladr University Health Board
http://www.wales.nhs.uk/sitesplus/861/page/39134

Cardiff and Vale University Health Board
http://www.cardiffandvaleuhb.wales.nhs.uk/freedom-of-information-new

Cwm Taf University Health Board
http://cwmtaf.wales/foi/

Hywel Dda University Health Board
http://www.wales.nhs.uk/sitesplus/862/page/52085

Powys Teaching Health Board
http://www.powysthb.wales.nhs.uk/freedom-of-information

Velindre NHS Trust
http://www.velindre-tr.wales.nhs.uk

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of the decision, you should write to the Corporate Complaints Manager, Public Health Wales NHS Trust, 3, Number 2, Capital Quarter, Tyndall Street, Cardiff, CF10 4BZ.
If you are not content with the outcome of your complaint or review, you may apply directly to the Information Commissioner for a decision. Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust. The Information Commissioner can be contacted at:

Information Commissioner for Wales
2nd Floor
Churchill House
Churchill Way
Cardiff
CF10 2HH

Telephone: 029 2067 8400

Email: wales@ico.org.uk