Ratification of Chair’s Actions

**Author:** Eleanor Higgins, Corporate Governance Manager  
**Date:** 4 July 2017  
**Version:** 1  
**Sponsoring Executive Director:** Melanie Westlake, Board Secretary and Head of Corporate Governance  
**Who will present:** Melanie Westlake, Board Secretary and Head of Corporate Governance  
**Date of Committee meeting:** 20 July 2017  
**Committee/Groups that have received or considered this paper:** N/A  
**The Committee are asked to:** (please select one only)  
- **Ratify** the recommendation(s) proposed in the paper ✑  
- **Discuss** and scrutinise the paper and provide feedback and comments  
- **Receive** the paper for information only  

**Link to Public Health Wales commitment and priorities for action:**  
(please tick which commitment(s) is/are relevant)  
- ✑ Priority 7 – Developing the Organisation

---

**Date:** 20 July 2017  
**Version:** v1  
**Page:** 1 of 2
1 Introduction

This report details:

- Chair’s Action taken on behalf of the Committee on 31 March 2017 and 4 July 2017.

2 Assessment

2.1 Prevention of Stress and Management of Wellbeing policy

The Chair of the People and Organisational Development Committee, supported by two Independent members, approved the Prevention of Stress and Management of Wellbeing policy.

The action was agreed on 31 March 2017.

2.2 All Wales Policies:

2.2.1 Disciplinary policy and procedure
2.2.2 Employment break policy
2.2.3 Pay progression policy
2.2.4 Recruitment and retention payment protocol

The Chair of the People and Organisational Development Committee, supported by two Independent members, agreed to formally adopt the above All Wales policies.

The action was agreed on 4 July 2017.

3 Recommendation(s)

The People and Organisational Development Committee is asked to:

- Ratify the action taken by the Chair of the Committee to approve the above policies.